

JOB OPENING

POLICY ANALYST TEXAS FAIR DEFENSE PROJECT

About the Texas Fair Defense Project

The Texas Fair Defense Project (TFDP) is a nonprofit organization based in Austin, Texas. TFDP works to improve the fairness and accuracy of the criminal justice system in Texas, with a primary focus on improving access to counsel and the quality of representation provided to poor people accused of crime. TFDP defends the rights of indigent criminal defendants through litigation, education, and advocacy.

Job Description

TFDP seeks motivated, creative applicants to help expand the public education and advocacy components of TFDP's work. The Policy Analyst will research criminal justice policy issues, draft memoranda and policy briefs, and create public education materials. The Policy Analyst may engage in some public speaking and press interviews in connection with TFDP's public education and advocacy efforts. The Policy Analyst also may assist the Executive Director with grant writing and reporting on an as-needed basis.

Qualifications

Applicants must have excellent research and written and verbal communication skills. Self-motivation, attention to detail, and strong interpersonal skills are required. Applicants must have the ability to co-author and assist with the production of advocacy and/or research materials in print and online formats. Applicants must be available for travel within Texas. A commitment to the public interest and familiarity with the legal system and criminal justice issues are strongly preferred. Applicants at a minimum should have four years of college or equivalent work experience. A graduate degree in law or public policy is preferred. Spanish language skills are preferred.

Salary and Benefits

Salary is commensurate with experience, and a benefits package is provided.

To Apply

Applications should consist of a cover letter explaining your interest in our work, a resume, the names and addresses of two references, and one or more writing samples. Applications will be accepted until the position is filled, which will not be before June 30, 2008. Applications should be sent to:

Andrea Marsh, Executive Director
Texas Fair Defense Project
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Austin, TX 78704
amarsh@texasfairdefenseproject.org